

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

April 22, 2020

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, April 22, 2020.**

THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 199914. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-clca257bde61>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

The following matters may be considered and acted upon at the meeting:

Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
GENERAL	
1. Citizens’ communications;	Informational
2. Report from BHC Owners Association;	Decision
CONSENT ITEMS <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of March 25, 2020 regular meeting;	Decision
4. District Registration Form;	Decision

5.	Amendment No. 1 to Amended and Restated Solid Waste Collection and Disposal Services Agreement;	Decision
CORONAVIRUS PREPAREDNESS		
6.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Facility closures and related matters;	Informational
	(b) Recreation activity cancelations and related matters;	Informational
	(c) Utility operations, response plan, and related matters;	Informational
	(d) Authorizing General Manager to take further action in response to evolving conditions;	Decision
SECURITY		
7.	Monthly report from Williamson County Sheriff's Office;	Informational
RESTRICTIVE COVENANT ENFORCEMENT		
8.	Restrictive covenant enforcement;	Informational
FINANCIAL		
9.	Bookkeeping matters, including:	Informational
	(a) Report from Financial Subcommittee;	Informational
	(b) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(c) Payment of bills and invoices;	Decision
	(d) Fund transfers;	Decision
	(e) Investments;	Decision
POOLS		
10.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
LANDSCAPING		
11.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE		
12.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational

(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Decision
(d)	City of Leander wastewater easements, including possible Municipal Separate Storm Sewer System issues requiring action;	Informational
(e)	Proposal from Westlake Painting Services for painting and repairs at Ground Storage Tank pump house;	Decision
GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE		
13.	General management, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational
(b)	Requests for use of facilities;	Informational
(c)	Website update and approving any related matters;	Informational
(d)	GM email accounts (Director Logan);	Informational
(e)	Homelessness in the District;	Informational
(f)	Renewal of Jan-Pro Service Agreement, Pricing Agreement, and Addendum Attachments (current agreement expires April 30, 2020);	Decision
14.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
15.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects, including:	Informational
(1)	Tumlinson Pool;	Informational
(2)	Proposals for replacement and installation of three water fountains with dog bowls (at Tumlinson Pavilion, Tumlinson Tennis Court and Apache Pool);	Decision
16.	Cedar Park Fire Department "Calls for service" log;	Informational
17.	Report from Texas Disposal Systems, Inc.;	Informational
18.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
19.	District parks and facilities, including:	Informational
(a)	Disc golf;	Informational
(b)	Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges (Director Roberts);	Decision
20.	Report from Park Improvements Steering Committee;	Informational
LEGAL		
21.	Report from and directives to Armbrust & Brown, PLLC;	Informational

22.	Renewal of Crime/CyberRisk insurance policy with Travelers Casualty and Surety Company of America;	Decision
OTHER DISCUSSION / ACTION ITEMS		
23.	Association of Water Board Directors Annual (Summer) Conference registration (Director Roberts);	Informational
24.	Miscellaneous and Board/Subcommittee directives;	Informational
25.	Review of Meeting Notes;	Informational
26.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

Eric Brunk Littlefield

Attorney for the District

(SEAL)



Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.