

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

June 24, 2020

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m. on Wednesday, June 24, 2020.**

THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION. MEMBERS OF THE BOARD OF DIRECTORS MAY PARTICIPATE IN THE TELEPHONE CONFERENCE AT 2600 BLOCK HOUSE DRIVE SOUTH, LEANDER, TEXAS.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING VIA TELEPHONE OR AT 2600 BLOCK HOUSE DRIVE SOUTH, LEANDER, TEXAS, WHERE STANDARD HEALTH PROTOCOLS PUBLISHED BY GOVERNOR GREG ABBOTT RELATING TO COVID-19, INCLUDING SOCIAL DISTANCING, WILL BE OBSERVED. THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 199914. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

The following matters may be considered and acted upon at the meeting:

Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

| <u>AGENDA</u> | | <u>ANTICIPATED ACTION</u> |
|----------------|-------------------------------------|---------------------------|
| GENERAL | | |
| 1. | Citizens' communications; | Informational |
| 2. | Report from BHC Owners Association; | Informational |

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| CONSENT ITEMS | | |
| <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i> | | |
| 3. | Minutes of May 27, 2020 regular meeting; | Decision |
| 4. | Amendment No. 2 to Pool Use Agreement with Block House Creek Swim Team (Tidal Waves); | Decision |
| CORONAVIRUS PROTOCOLS | | |
| 5. | Emergency coronavirus preparedness and protocols, including: | Informational |
| (a) | Reopening of certain District facilities and related health and safety restrictions for use of such facilities; | Decision |
| (b) | Recreation activity and related matters; | Decision |
| (c) | Utility operations and related matters; | Informational |
| (d) | Authorizing General Manager to take further action in response to evolving conditions; | Decision |
| SECURITY | | |
| 6. | Monthly report from Williamson County Sheriff's Office; | Informational |
| RESTRICTIVE COVENANT ENFORCEMENT | | |
| 7. | Restrictive covenant enforcement, including: | Informational |
| (a) | Pending or contemplated litigation, including: | Informational |
| (1) | 609 Gabriel Mills Drive; | Decision |
| FINANCIAL | | |
| 8. | Bookkeeping matters, including: | Informational |
| (a) | Report from Financial Subcommittee; | Informational |
| (b) | Report from and directives to Municipal Accounts & Consulting, L.P.; | Informational |
| (c) | Payment of bills and invoices; | Decision |
| (d) | Fund transfers; | Decision |
| (e) | Investments; | Decision |
| POOLS | | |
| 9. | Pool operations, maintenance, repairs and management, including: | Informational |
| (a) | Report from Pools Subcommittee, including: | Informational |
| (1) | Renewal of Pool Use Agreement with Block House Creek Swim Team (Tidal Waves) (expires July 15, 2020); | Decision |

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| (b) | Report from and directives to Lifeguard 4 Hire, L.L.C.; | Informational |
| LANDSCAPING | | |
| 10. | Landscape maintenance, including: | Informational |
| (a) | Report from Parks Subcommittee; | Informational |
| (b) | Report from and directives to Priority Landscapes, LLC; | Informational |
| WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE | | |
| 11. | District operations, including: | Informational |
| (a) | Report from and directives to Crossroads Utility Services, LLC; | Informational |
| (b) | System maintenance and repairs; | Informational |
| (c) | Write-offs; | Decision |
| (d) | City of Leander wastewater easements, including possible Municipal Separate Storm Sewer System issues requiring action; | Informational |
| GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE | | |
| 12. | General management, including: | Informational |
| (a) | Report from and directives to General Manager; | Informational |
| (b) | Requests for use of facilities; | Informational |
| (c) | District branding and logo; | Informational |
| (d) | Website update and approving any related matters; | Informational |
| (e) | Replacement of laptops at Tumlinson Pool and Apache Pool; | Decision |
| 13. | Engineering matters, including report from and directives to Gray Engineering, Inc.; | Informational |
| 14. | Property maintenance, repairs and replacements, including: | Informational |
| (a) | Report from Maintenance and Engineering Subcommittee on current projects; | Informational |
| 15. | Cedar Park Fire Department “Calls for service” log; | Informational |
| 16. | Report from Texas Disposal Systems, Inc., including: | Informational |
| (a) | June 27, 2020 Community Clean-Up Day at Jumano Park; | Informational |
| 17. | Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including: | Informational |
| (a) | MS4 training presentation; | Informational |
| (b) | “Keep Our Waterways Clean!” utility bill insert; | Informational |
| 18. | District parks and facilities, including: | Informational |

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| (a) | Disc golf, including report from HouckDesign; | Informational |
| 19. | Report from Park Improvements Steering Committee, including: | Informational |
| (a) | Recommendation regarding Bond Proposal Package 1 – Parks & Trails; | Informational |
| (b) | Recommendation regarding Bond Proposal Package 2 – Fence Replacement; | Informational |
| 20. | Projected park improvement costs and financing options, including possible bond election, use of bond funds, and District park plan; | Informational |
| 21. | Addendum to Engagement Letter with McCall Parkhurst & Horton, LLP; | Decision |
| 22. | Review schedule of events, including election schedule; | Informational |
| LEGAL | | |
| 23. | Report from and directives to Armbrust & Brown, PLLC; | Informational |
| 24. | Media and Website Services Agreement, including 60 day written notice of termination received from Pinnacle Texas Management, LLC d/b/a/ Pinnacle Texas Management Services, LLC; | Decision |
| 25. | Request from District resident to purchase a portion of District-owned greenbelt adjacent to his property; | Decision |
| 26. | Electronic meeting packet; | Decision |
| 27. | 2020/2021 budget and 2020 tax rate, including: | Informational |
| (a) | Preliminary assessed values from Williamson Central Appraisal District; | Informational |
| (b) | Schedule for adopting 2020/2021 budget and 2020 tax rate; | Decision |
| OTHER DISCUSSION / ACTION ITEMS | | |
| 28. | Miscellaneous and Board/Subcommittee directives; | Informational |
| 29. | Review of Meeting Notes; | Informational |
| 30. | Future Board meetings/agenda items; | Informational |

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify

the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

Armbrust & Brown

Attorney for the District

(SEAL)



Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.