

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**November 17, 2020**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Tuesday, November 17, 2020.**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR’S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE VIDEO CONFERENCE MEETING WILL BE HOSTED THROUGH ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). THE LINK TO THE ZOOM MEETING IS:**

<https://zoom.us/j/98947626074?pwd=dXVlSkpkY2o3UmgxZkxQTGJGZ2hHZz09>

**THE ZOOM MEETING ID IS 989 4762 6074 AND THE PASSCODE IS 285021. PARTICIPANTS MAY ALSO JOIN THE MEETING BY DIALING 346-248-7799. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. MEETING INFORMATION IS ALSO ATTACHED AT THE END OF THIS AGENDA.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

**ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.**

The following matters may be considered and acted upon at the meeting:

*Note: Matters on which Board action is anticipated are noted as “Decision”. Matters on which Board action is not anticipated are noted as “Informational”. Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.*

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens’ communications;	Informational
2. Report from BHC Owners Association;	Informational

<b>CONSENT ITEMS</b>		
<i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
3.	Minutes of October 28, 2020 regular meeting;	Decision
<b>ELECTION ITEMS</b>		
4.	<b><i>See attached Supplemental Agenda for Election Items;</i></b>	Informational
5.	Statements of Elected/Appointed Officer, Oaths of Office, and Official Bond for directors elected on November 3, 2020;	Decision
6.	Consider appointment to fill vacancy on Board of Directors;	Decision
7.	Open Meetings Act training and Public Access Option Form for new Director;	Informational
8.	Election of Officers;	Decision
9.	Subcommittee assignments;	Decision
10.	District Registration Form;	Decision
11.	Revised account resolutions and signature cards for existing bank accounts, including:	Informational
	(a) Secretary's Certificate and Resolutions Regarding Manager's Account;	Decision
	(b) Secretary's Certificate and Resolutions Regarding Operating Account;	Decision
	(c) Secretary's Certificate and Resolutions Regarding Capital Projects Fund Checking Account;	Decision
	(d) Resolution Approving Change in Bank Signatories and Change Certificate – Lock Box Clearing Account;	Decision
<b>CORONAVIRUS PROTOCOLS</b>		
12.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Reopening of certain District facilities and related health and safety restrictions for use of such facilities;	Decision
	(b) Recreation activity and related matters;	Decision
	(c) Utility operations and related matters;	Informational
	(d) Authorizing General Manager to take further action in response to evolving conditions;	Decision
<b>SECURITY</b>		
13.	Monthly report from Williamson County Sheriff's Office;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT</b>		
14.	Restrictive covenant enforcement, including:	Informational
	(a) Pending or contemplated litigation;	Informational

	(b) Restrictive covenant enforcement in the absence of a contracted consultant;	Decision
15.	Proposal(s) for restrictive covenant enforcement services;	Decision
<b>FINANCIAL</b>		
16.	Bookkeeping matters, including:	Informational
	(a) Report from Financial Subcommittee;	Informational
	(b) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(c) Payment of bills and invoices;	Decision
	(d) Fund transfers;	Decision
	(e) Investments;	Decision
	(f) Resolution Designating Investment Officers;	Decision
<b>POOLS</b>		
17.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
	(c) Proposal relating to repair of Tumlinson Pool;	Decision
<b>LANDSCAPING</b>		
18.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		
19.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) System maintenance and repairs;	Informational
	(c) Write-offs;	Decision
	(d) Administrative Assistant;	Informational
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
20.	General management, including:	Informational
	(a) Report from and directives to General Manager;	Informational
	(b) Requests for use of facilities;	Informational
	(c) Website update;	Informational

	(d) General Manager priorities (Director Logan);	Informational
21.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
22.	Property maintenance, repairs and replacements, including:	Informational
	(a) Report from Maintenance and Engineering Subcommittee on current projects;	Informational
23.	Report from Communications Subcommittee;	Informational
24.	Cedar Park Fire Department "Calls for service" log;	Informational
25.	Report from Texas Disposal Systems, Inc.;	Informational
26.	Report from Water/Environmental Subcommittee;	Informational
27.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000, including:	Informational
	(a) Use of volunteer groups for access trail and creek clearing projects;	Decision
	(b) Proposal(s) for creek maintenance projects;	Decision
28.	District parks and facilities, including:	Informational
	(a) Disc golf;	Informational
<b>LEGAL</b>		
29.	Report from and directives to Armbrust & Brown, PLLC;	Informational
30.	Renewal of general liability, automobile liability, errors and omissions (public officials) liability, law enforcement liability, workers' compensation insurance, real and personal property, boiler and machinery, and mobile equipment insurance;	Decision
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
31.	Agenda format (Director Logan);	Informational
32.	Code of Ethics, Travel and Professional Services Policy;	Informational
33.	Miscellaneous and Board/Subcommittee directives;	Informational
34.	Review of Meeting Notes;	Informational
35.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



*Erin Brown O'Hairfield*

---

Attorney for the District

\*\*\*\*\*

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**  
**SUPPLEMENT TO NOVEMBER 17, 2020 AGENDA**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting on **Tuesday, November 17, 2020, at 6:30 p.m.**

**THIS MEETING WILL BE HELD VIA VIDEO CONFERENCE CALL PURSUANT TO SECTION 551.127, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION.**

**MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING. THE VIDEO CONFERENCE MEETING WILL BE HOSTED THROUGH ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). THE LINK TO THE ZOOM MEETING IS:**

<https://zoom.us/j/98947626074?pwd=dXVlSkpkY2o3UmgxZkxQTGJGZ2hHZz09>

**THE ZOOM MEETING ID IS 989 4762 6074 AND THE PASSCODE IS 285021. PARTICIPANTS MAY ALSO JOIN THE MEETING BY DIALING 346-248-7799. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. MEETING INFORMATION IS ALSO ATTACHED AT THE END OF THIS AGENDA.**

**AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

**THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.**

**ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.**

The following *additional* matters may be considered and acted upon at the meeting:

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
1. Canvass returns of the November 3, 2020 Director Election and Park and Recreational Facilities Bond Election;	Decision
2. Order Canvassing the Returns and Declaring the Results of Block House Municipal Utility District November 3, 2020 Director Election;	Decision
3. Order Canvassing Election Returns – Park and Recreational Facilities Bond Election;	Decision
4. Any other matters relating to the District’s November 3, 2020 Director election and Park and Recreational Facilities Bond Election;	Decision

\*\*\*\*\*

**EL DISTRITO MUNICIPAL DE SERVICIOS PÚBLICOS DE BLOCK HOUSE**

**AVISO SUPLEMENTAL DE LA AGENDA  
17 DE NOVIEMBRE DE 2020**

A: LA JUNTA DIRECTIVA DEL DISTRITO MUNICIPAL DE SERVICIOS PÚBLICOS DE BLOCK HOUSE Y A TODAS ESAS PERSONAS INTERESADAS:

Se pone en conocimiento del público que la Junta Directiva del Distrito Municipal de Servicios Públicos de Block House va a tener una reunión regular el día martes, 17 de noviembre de 2020, a las 6:30 p.m.

**ESTA REUNIÓN SERÁ LLEVADO A CABO POR UNA LLAMADA DE VIDEO CONFERENCIA CON SECCIÓN 551.125, EL CÓDIGO DEL GOBIERNO DE TEXAS, COMO MODIFICADO TEMPORARIAMENTE POR EL GOBERNADOR GREG ABBOTT, Y LA DIRECCIÓN RELACIONADA DE LA OFICINA DEL PROCURADOR GENERAL DE TEXAS, EN RELACION CON LA PROCLAMACIÓN DEL GOBERNADOR SOBRE EL DESASTRE DE COVID-19.**

**LOS MIEMBROS DEL PÚBLICO TIENEN DERECHO A PARTICIPAR Y DIRIGIRSE A LA JUNTA DIRECTIVA DURANTE LA REUNIÓN. LA REUNIÓN DE VIDEO CONFERENCIA SE REALIZARÁ A TRAVÉS DE ZOOM VIDEO COMMUNICATIONS, INC. (“ZOOM”). EL HIPERENLACE A LA REUNIÓN DE ZOOM ES:**

<https://zoom.us/j/98947626074?pwd=dXVlSkpkY2o3UmgxZkxQTGJGZ2hHZz09>

**EL ID DE LA REUNIÓN DE ZOOM ES 989 4762 6074 Y LA CONTRASEÑA ES 285021. LOS PARTICIPANTES TAMBIÉN PUEDEN UNIRSE A LA REUNIÓN MARCANDO 346-248-7799. POR FAVOR SIGA LAS INSTRUCCIONES PROPORCIONADAS POR EL SISTEMA PARA ACCEDER A LA REUNIÓN. LA INFORMACIÓN DE LA REUNIÓN TAMBIÉN SE ADJUNTA AL FINAL DE ESTA AGENDA.**

**HAY UN PAQUETE ELECTRÓNICO DE LA AGENDA PARA LA REUNIÓN QUE ESTÁ DISPONIBLE EN EL SIGUIENTE ENLACE:**

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

**ESTA REUNIÓN ESTARÁ GRABADA Y, DESPUES DE LA REUNIÓN, LA GRABACIÓN ESTARÁ DISPONIBLE EN EL MISMO ENLACE DESCRITO ARRIBA.**

**CUALQUIERA QUE QUIERA HABLAR DURANTE LA REUNIÓN DEBE IDENTIFICARSE CON CLARIDAD ANTES DE HABLAR.**

Los siguientes propósitos adicionales se considerarán y pueden ser llevados a cabo en la junta:

<b><u>AGENDA</u></b>	<b><u>ACCIÓN ANTICIPADA</u></b>
1. Escutar los resultados de la elección de directores y la elección de bonos para parques e instalaciones recreativas del 3 de noviembre de 2020;	Decisión
2. Orden de escrutinio de los resultados y declarando los resultados de la elección de Directores del día 3 de noviembre de 2020 del Distrito	Decisión

	Municipal de Servicios Públicos de Block House;	
3.	Orden de escrutinio de los resultados de la elección de bonos para parques e instalaciones recreativas;	Decisión
4.	Cualquier otro asunto relacionado con la elección de directores y la elección de bonos para parques e instalaciones recreativas del 3 de noviembre de 2020 del Distrito.	Decisión

(SEAL)  
(SELLO)



*Em Bank Hatfield*

---

Attorney for the District  
Abogada del Distrito



Sean Abbott is inviting you to a scheduled Zoom meeting.

Topic: Block House MUD November 17, 2020 Meeting  
Time: Nov 17, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/98947626074?pwd=dXVISkpkY2o3UmgxZkxQTGJGZ2hHZz09>

Meeting ID: 989 4762 6074

Passcode: 285021

One tap mobile

+13462487799,,98947626074#,,,,,0#,,285021# US (Houston)

+12532158782,,98947626074#,,,,,0#,,285021# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 989 4762 6074

Passcode: 285021

Find your local number: <https://zoom.us/u/awG8FsGFx>