

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT  
MINUTES OF BOARD OF DIRECTORS' MEETING**

January 27, 2021

THE STATE OF TEXAS           §  
  §  
COUNTY OF WILLIAMSON       §

A regular meeting of the Board of Directors of Block House Municipal Utility District was held via video conference on January 27, 2021 at <https://zoom.us/j/92428249884?pwd=a0Nad0J6eFlZeE1vNEtDejFLeVRNQT09>, Zoom Meeting 924 2824 9884 and passcode 228850. The meeting was open to the public and notice was given pursuant to the Texas Open Meetings Act, as modified by Governor Greg Abbott, and the related guidance from the Office of the Attorney General of the State of Texas. A copy of the Certificate of Posting of the Notice is attached as **Exhibit "A"**. An electronic agenda packet for the meeting was provided on-line via the link included in the meeting notice and the meeting was recorded and made available at the same link after the meeting.

All of the Directors were present, as follows:

Cecilia A. Roberts	-	President
Steve Bennett	-	Vice President
Ursula Logan	-	Assistant Secretary
Byron Koenig	-	Treasurer
Stuart McMullen		

Also present at the meeting were Taylor Kolmodin of Municipal Accounts & Consulting, L.P. ("MAC"); Jacquelyn Smith, Andrew Hunt, and Lisa Torres of Crossroads Utility Services, LLC ("Crossroads"); Sandy Martin of the Block House Creek Owners Association (the "OA"); Sergeant Chuck Kelley of the Williamson County Sheriff's Office ("WCSO"); Jack Baker of Community Association Management; Tom Davis of Lifeguard 4 Hire, LLC ("L4H"); Ashlee Martin of McCall Gibson Swedlund Barfoot PLLC; Tripp Hamby of Priority Landscapes, LLC ("Priority"); Beck Brown, Rachel Unclebach, Samantha Guidera, Michelle McCauley, Robert Young, Carolyn Scalan, Vanessa Longoria-Carter, Amber Wood, Yuri Caseller, Joel Moreno, McKay Bradford, Ed Ladd, Lauren Blondeau, Ryka George, Justin Crow, Amanda Milani, Nicole Miller, Neil Guidera, Kyle Watson, Christopher Mins, Katy Dory Roberts, Matt Sanner, Terry Hutton, Jonathan Gamel, and Kelsey Mayfield, residents of the District; and Sean Abbott of Armbrust & Brown, PLLC ("A&B").

Director Roberts called the meeting to order at 6:31 p.m. and welcomed those present. She confirmed that the meeting was being conducted via Zoom and was being recorded. She stated that the Board would first receive citizens' communications, requested that each speaker identify themselves when speaking, and requested that anyone participating in the call mute their devices when they were not speaking. Ms. Martin stated that she had reviewed the District's audit and had concern about material weakness relating to internal controls and noted that the District did not have an employee serving as a bookkeeper or an auditor. Director Roberts noted that the District retained a third party auditor who would be presenting her Independent Auditor's Report for fiscal year 2020 later in the meeting.

Ms. Scalan stated that she had listened to the previous meeting of the Board of Directors. She noted that she was not concerned about disc golf but that she was concerned about the

handling of disc golf by the Board of Directors. She stated that the disc golf survey that was conducted was not done in an ethical manner. Ms. Scalan then stated concerns about comments directed towards Director Logan at the previous meeting of the Board of Directors. She stated that she would like things to be treated in a more professional and ethical way to ensure transparency. She reiterated that she would like to see the official results of any polling that had taken place by the District relating to disc golf.

Director Koenig stated that there have been many lies posted on Facebook relating to disc golf in the District. He stated that he had asked Director Logan whether she had been part of an organized effort relating to disc golf in Comanche Park. He noted that he had said that 90% of people testifying at one of the District's previous meetings had been against disc golf and that he had never represented that 90% of all Block House residents were against disc golf.

Ms. Unclebach stated that she was shocked at how the Board refused to give credence to ideas that they did not believe at the previous meeting. She stated that Director Logan seemed to have to fight to make her views known at the previous meeting. She then stated that any sort of escalations relating to disc golf should be addressed by proper authorities and that such escalations should not be the basis for removing disc golf from the neighborhood. Ms. Unclebach stated that the Board should take into consideration the best interest of all residents of the District.

Ms. McCauley stated that she had watched the previous meeting of the Board of Directors and that she was disturbed by the bullying behavior directed to Director Logan. She then stated that Director Koenig did not have any right to ask Director Logan whether she had been in a District park playing disc golf or whether or not she owned a temporary basket. She further stated that neighbors in Block House want to work together to remedy the disc golf issue, adding that the Board was using a "dangerous cancel culture" mentality. Ms. McCauley concluded by stating that Board Members should resign if they cannot handle the responsibility of serving on the Board.

Ms. Longoria-Carter stated that, as a previous Board Member, she did not appreciate the decorum of the previous meeting of the Board of Directors and thought it was unprofessional. She suggested that better quorum should be presented to the community and that the Board Members need to act like elected officials.

Ms. Wood stated that she is not in favor of a blanket ban on disc golf. She recommended that a microcourse be installed in the District or that baskets be permanently installed to practice putting. She stated that she understood how temporary baskets could be potentially problematic. Ms. Wood then stated that she was opposed to the reduction of non-residents that could be present as guests in the District's parks. She also stated that she thought the cost to rent the District's pavilion was way too high and that she would like to see the Board reconsider such fees. She also stated that she had heard about people being asked in District parks as to whether or not they are District residents, adding that she feels such an exercise would be improper and could potentially lead to profiling.

Ms. Caseller stated she would like to bring disc golf back to Block House. She then stated that she wanted to be represented by the Board of Directors of the District. She questioned whether the Board of Directors were committed to bringing disc golf back to the District. Ms. Caseller concluded by stating that disc golf was beneficial for all residents of the District.

Mr. Moreno stated that the disc golf course in the District was a big selling point for why his family moved to Block House. He stated that the Board was not doing a good job with disc

golf in the neighborhood. He then stated that he was opposed to the proposed rule to ban the throwing of discs in District parks. Mr. Moreno then noted that he felt that the residents who lived along Comanche Park were being overrepresented by the Board. He further stated that finding a disc golf solution for the District was taking too long and that the Board was not working hard enough to find a disc golf solution.

Mr. Bradford stated that he had participated in the Board's regular meetings since September of 2020. He noted that there was a long history of the Board attempting to find a disc golf solution for the neighborhood. He then spoke in defense of the Board of Directors that had participated in the December meeting and noted that factions had formed on both sides of the disc golf issue. He stated that he did not think that any of the Directors had acted unprofessional at the December meeting.

Mr. Ladd stated that he wasn't for or against disc golf, but that he was concerned with the costs of any disc golf improvements that may occur in the District. He inquired as to whether the Board was aware of the car accident that had occurred on Creek Run Drive where an electric transformer had been run over. He also asked about the potential development of a parcel of land on Block House Drive. Director Roberts stated that the District was aware of the potential development. Mr. Ladd then stated that he was concerned with the proposed size of the development.

Ms. Blondeau stated that her husband and her sons enjoy disc golf and that it was a good family sport. She stated that her family used to play the old course, that it was a nice amenity, and that disc golf was a good COVID-friendly course. She stated that her children were upset when the course was closed and she requested that the sport not be banned in the District's parks.

Ms. George stated that she had watched a recording of the District's previous meeting and that she was disturbed. She stated that kindness and consideration were not utilized by speakers. She stated that she wanted the Board to find a solution for disc golf and recognized that there were legitimate concerns from residents who had discs land in their backyards. Ms. George then encouraged all people involved in the debate to listen to one another.

Mr. Crow stated that he had been involved in attempting to find a solution for disc golf in Block House for some time. He stated that there was a lot of "community" invoked in neighborhood disc golf and that he had met many people playing disc golf. He added that there were a lot of people involved in the disc golf community in Block House. Mr. Crow then stated that his life has been full of animosity since the disc golf course had been closed. He concluded by stating that the Board's failure to provide a disc golf course for the neighborhood was a betrayal.

Ms. Milani stated that she felt like the Board was not making an effort to resolve the disc golf situation. She also stated that she did not agree with the proposed rules to limit disc golf in Block House. She further stated that she was not in favor of charging exorbitant fees to reserve District park facilities.

Ms. Miller stated that she had been asked to provide identification to prove that she was a District resident while she was at a District park. She further stated that she does not approve of "profiling" in District parks. She stated she enjoyed the amenities in the District parks, particularly the disc golf course, noting that disc golf is a great COVID-friendly sport and that perhaps parks are more crowded as a result. Ms. Miller then stated that park amenities are desirable and good for marketing and that removing such amenities could decrease the desirability of the neighborhood.

Mr. Guidera stated that he did not like how the disc golf amenity is being handled. He stated that the Board should represent its citizens and that the Board had not represented all of its citizens on the disc golf issues. He questioned why the Board had not conducted a poll relating to disc golf in the District and stated that, morally, the Board had an obligation to conduct such a poll. Mr. Guidera stated that there had been a lack of professionalism in the approach to disc golf. He concluded by stating that there had been legitimate safety concerns with the previous disc golf course and encouraged the Board to conduct a poll on moving forward with disc golf.

Mr. Watson stated that he had recently moved to Block House and that the disc golf course was one of the reasons he had moved to Block House. He expressed a desire to keep disc golf in Block House and offered a willingness to assist in the process. He stated that he'd like to help solve problems and opined that disc golf brings value to the community.

Mr. Mins stated that he was in favor of making some sort of disc golf available in Block House. He stated that it was a great sport and that the Board should be able to find a place to locate a course. He then stated that he was opposed to fees being charged for the use of the pavilion.

Ms. Katy Roberts stated that a resident on Lone Wolf Drive had a yard sign that prominently displayed profanity. She noted that she walks past the house every day with her children and thinks it's inexcusable. She requested that the District take action to remove the sign.

Mr. Sanner stated that he supported a disc golf solution in Block House and that the Board of Directors were elected to support the entire neighborhood. He then stated that he would be happy to volunteer his time to help with a solution. He stated that he was against modifying the District park rules to limit the number of non-residents in District parks. Mr. Sanner then stated that he is opposed to asking individuals to confirm whether or not they are District residents when using District parks.

Ms. Hutton stated that asking for anyone to provide identification in District parks was racist and classist. She then stated that she was opposed to charging a fee for the use of the District pavilion. She stated that diversity is growing in Block House and the neighborhood needs to be more welcoming. Ms. Hutton stated that she was disappointed that Pinnacle's contract was not renewed and that another consultant had not been immediately hired. She concluded by stating that Pinnacle was not doing a good job and that she hoped the new consultant would undertake uniform enforcement of restrictive covenants in the District.

Mr. Gamel stated that he was opposed to adding fees for renting the pavilion. He also stated that asking for identification and limiting guests in District parks were not good ideas. He concluded by stating that he wants less restrictions on playing disc golf in the District.

Ms. George spoke for a second time and stated that when a Board makes a decision without consulting residents, it is not a representative Board. She stated that she wants residents to be consulted and that she doesn't want fees relating to park facilities going up.

Mr. Young stated that he wants to work towards a compromise on disc golf and that he had worked with other disc golfers in the neighborhood to suggest solutions. He stated that he felt like the recommendations had been ignored. He added that he would like to see a microcourse or a new course in the neighborhood. Mr. Young stated that volunteers had worked hard to try to bring disc golf to Jumano Park. He concluded by stating that he felt that Board was not willing to compromise on disc golf.

Ms. Mayfield stated that she was in favor of disc golf in Block House and that her family values both disc golf and parks in Block House. She added that she was in favor of bringing back disc golf to Block House. She then stated that she was not in favor of banning Frisbees in District parks and that she did not feel like the entire neighborhood was being represented in the disc golf deliberations.

Ms. Unclebach spoke for a second time and stated that she was not favor of charging any fees for utilizing park facilities. She also stated that she was not in favor of limiting the number of non-residents guests in the District parks.

Director Roberts thanked all of the residents who took the time to address the Board.

Director Roberts then stated that the Board would receive a report from the OA and recognized Ms. Smith to discuss the (a) request for use of facilities and waiver of fees from BHC Owners Association Recreation Committee for use of Pavilion for Zumba classes in February, March and April and (b) request for use of facilities and waiver of fees from BHC Owners Association Recreation Committee for use of Jumano Community Center and Tumlinson Park for various "Green Month" events in April. After discussion, upon motion by Director Logan and second by Director Bennett, the Board voted 4-0 to approve the requests for use of facilities and the waiver of fees. Ms. Martin then stated that the OA was currently planning activities for the months of March and April, including a kite festival, garage sale, and large item pickup. She then stated that the OA had spoken with the manufacturer of the electronic sign and that they had requested an on-site inspection to help find a solution to the performance problems.

Director Roberts stated that the Board would next consider the audit of District's financial statements for fiscal year ended September 30, 2020, including report from McCall Gibson Swedlund Barfoot PLLC, approval of audit report and authorizing filing of audit report. Ms. Ashlee Martin addressed the Board and reviewed the audit report attached as **Exhibit "B"** with the Board, including a summary of (i) the Independent Auditor's Report, which she explained contained an unqualified, "clean" opinion; (ii) the Management's Discussion and Analysis, which she explained was a summary of District operations prepared by the District's bookkeeper on behalf of District management; (iii) the basic financial statements and the notes thereto; (iv) the required Supplementary Information; and (v) the Texas Supplementary Information. She then confirmed that no significant difficulties were encountered in connection with the audit, that no misstatements were detected, and that there had been no disagreements with management. Ms. Martin then reviewed the client representation letter attached as **Exhibit "C"**. She then concluded by requesting that the Board approve the audit report, client representation letter and authorize filing of the District's audit with the Texas Commission on Environmental Quality. Upon motion by Director Bennett and second by Director Koenig, the Board voted 4-0 to do so.

Director Roberts stated that the Board would next consider the minutes of the December 16, 2020 meeting. Upon motion by Director Bennett and second by Director Koenig, the Board voted 4-0 to approve the minutes.

Director Roberts then stated that the Board would consider the Sworn Statement, Oath of Office, and bond for Director Stuart McMullen. Upon motion by Director Bennett and second by Director Koenig, the Board voted 4-0 to approve the Sworn Statement, Oath of Office, and director's bond for Director McMullen. The Board Members then officially welcomed Director McMullen to the Board.

At 8:10 p.m., Director Roberts stated that the Board would convene in executive session to receive legal advice from the District's attorney regarding the Code of Ethics, Travel, and Professional Services Policy, as permitted by Section 551.071 of the Texas Government Code.

At 9:06 p.m., the Board reconvened in open session, and Director Roberts stated that no action had been taken during executive session.

Director Roberts stated that the Board would next discuss Open Meetings Act and Public Information Act issues related to the appointment of a new director. Mr. Abbott stated that Director McMullen, as a new Director, was required to undergo Open Meetings Act training within 90 days of taking office. He stated that a training video produced by the Texas Attorney General's office was available online, and directed Director McMullen's attention to the memorandum attached as **Exhibit "D"** for additional information. He next reviewed the Public Access Option Form attached as **Exhibit "E"**, and stated that it would need to be completed within 14 days.

Director Roberts then stated that the Board would consider the election of officers. After discussion, Director Roberts moved that the Board elect the following slate of officers:

Cecilia A. Roberts	-	President
Steve Bennett	-	Vice President
Byron Koenig	-	Secretary
Stuart McMullen	-	Assistant Secretary
Ursula Logan	-	Treasurer

Upon second by Director McMullen, the motion passed unanimously.

Director Roberts next announced that the Board would consider its subcommittee appointments. After discussion, the Board agreed to the subcommittee assignments as designated on the attached **Exhibit "F"**.

Director Roberts next announced that the Board would consider approving a revised District Registration Form. After discussion, upon motion by Director Logan and second by Director Bennett, the Board voted unanimously to approve the revised District Registration Form attached as **Exhibit "G"**.

Director Roberts then stated that the Board would consider revised bank account resolutions. Mr. Abbott recommended that the District's existing account resolutions and signature cards be updated to reflect the resignation of Director Horak and the appointment of Director McMullen. Upon motion by Director Bennett and second by Director Logan, the Board voted unanimously to approve the updated Secretary's Certificate and Resolutions Regarding Manager's Account; Secretary's Certificate and Resolutions Regarding Operating Account; Secretary's Certificate and Resolutions Regarding Capital Projects Fund Checking Account; and Resolution Approving Change in Bank Signatories and Change Certificate - Lock Box Clearing Account, attached collectively as **Exhibit "H"**, and updated signature cards for such accounts.

Director Roberts then stated that the Board would consider the emergency coronavirus preparedness and protocols, including: (a) reopening of certain District facilities and related health and safety restrictions for use of such facilities; (b) recreation activity and related matters; (c) utility operations and related matters; and (d) authorizing General Manager to take further action in response to evolving conditions. Ms. Smith stated that she did not have any new recommendations relating to coronavirus preparedness.

Director Roberts stated that the Board would next receive a report from the WCSO and recognized Sgt. Kelley. Sgt. Kelley reported that authorities had discovered a marijuana growing operation on Cynthia Court and that arrests had been made. He then stated that WCSO personnel patrolling in the District would be changing as result of a few deputies leaving the police force.

Director Roberts then stated that the Board would discuss restrictive covenant enforcement, including (a) offensive sign on Lone Wolf Drive and (b) pending or contemplated litigation. Ms. Smith stated that a home on Lone Wolf Drive had been displaying a political yard sign that contained an expletive which many residents had found offensive. After discussion, the Board directed Armbrust and Brown to send a notice of violation letter to the home on Lone Wolf Drive with the offensive sign. Mr. Abbott then reviewed the Restrictive Covenant Enforcement Services Agreement with Community Association Management attached as **Exhibit "I"**. After discussion, upon motion by Director McMullen and second by Director Bennett, the Board voted unanimously to approve the Restrictive Covenant Enforcement Services Agreement with Community Association Management ("CAM"). Director Logan requested that the Restrictive Covenant Subcommittee work closely with CAM as they begin their service to the District and Director McMullen agreed to do so. Mr. Baker stated that CAM was looking forward to starting work with the District.

Director Roberts stated that the Board would next receive the bookkeeper's report and recognized Ms. Kolmodin. Ms. Kolmodin presented the check register attached as **Exhibit "J"** and the supplemental check register attached as **Exhibit "K"**. She stated that she had found sales tax included on an invoice and that a revised invoice with sales tax removed, attached as **Exhibit "L"**, would be included for payment. After discussion, upon motion by Director Logan and second by Director Bennett, the Board voted unanimously to approve payment of the bills and invoices and the transfers, as presented.

Director Roberts then stated that the Board would discuss restrictive covenant work undertaken by the District's General Manager. Mr. Abbott noted that Ms. Smith had undertaken restrictive covenant work after Pinnacle's contract with the District was not renewed. He noted that Ms. Smith had been tracking all of her time spent on such efforts and that Crossroads' General Management Services Agreement with the District did not include restrictive covenant work. Ms. Kolmodin stated that she had not received an invoice for such work. Mr. Hunt confirmed that an invoice, for \$3,900, attached as **Exhibit "M"**, had been created for the restrictive covenant work that Ms. Smith had undertaken in October and November. Director Logan stated that she had concerns with the invoice as the Board had not approved the work in advance. She also noted that such charges could not be approved by a Subcommittee of the Board. Mr. Hunt confirmed that he had reviewed the process with Ms. Smith and that, going forward, any such charges would need to be approved by the Board in advance. Director Roberts stated that, ultimately, the work needed to be undertaken and it was outside the context of the General Management Services Agreement. Director Bennett agreed with Director Roberts and said it was important that the work got done. After discussion, upon motion by Director Bennett and second by Director Koenig, the Board voted 3-1, with Director Logan voting "no" and Director McMullen abstaining, to approve the payment of the \$3,900 invoice for restrictive covenant services undertaken by Ms. Smith in October and November.

Director Roberts stated that the Board would next discuss pool operations, maintenance, repairs and management, including the report from L4H attached as **Exhibit "N"**. Ms. Smith noted that a quote had been provided by L4H for work at Tumlinson Pool for \$24,986, attached as **Exhibit "O"**. Mr. Davis reviewed the quote with the Board and discussed the damage at the bottom of Tumlinson Pool and what was necessary to repair the damage. He noted that there were three cracks that needed to be addressed and that the quote covered all necessary work. Mr.

Abbott recommended that the Board accept the bid and direct A&B to draft a contract to authorize the work proposed in the quote. Mr. Davis stated that the District did not need to put down a deposit on the work. Upon question from Mr. Abbott, Mr. Davis confirmed the repairs could be done within a couple of weeks. After discussion, upon motion by Director Bennett and second by Director Koenig, the Board voted unanimously to accept the proposal from L4H and **directed Mr. Abbott to draft a contract for the work, subject to the approval of the Pool Subcommittee.**

Director Roberts then stated that the Board would discuss District operations and recognized Ms. Torres, who presented the report attached as **Exhibit "P"**. Ms. Torres reviewed the report from and directives to Crossroads. She stated that all lab results were satisfactory and that water loss for the previous month had been 4.14%. Ms. Torres stated that there were no write-offs included in her report. She then reviewed the District's Identity Theft Protection Program and stated that the program had been successful and that she did not recommend any changes. After discussion, upon motion by Director Bennett and second by Director Koenig, the Board voted unanimously to approve the Resolution Confirming Annual Review of Identity Theft Prevention Program attached as **Exhibit "Q"**.

Director Roberts stated that the Board would next discuss general management items, and recognized Ms. Smith. Ms. Smith reviewed her report attached as **Exhibit "R"** and the directives to the General Manager and noted that all directives had been completed. She stated that she had been engaged in training with Patricia Rinehart, the new Crossroads employee working in the District. Ms. Smith then reviewed two proposals from Trinity AV Solutions, one for the installation of emergency call boxes at the District's pools, attached as **Exhibit "S"**, and a second for server upgrades, attached as **Exhibit "T"**. She then recommended the approval of both proposals. After discussion, upon motion from Director Bennett and second by Director Koenig, the Board voted unanimously to approve the proposals from Trinity AV Solutions. The Board then directed Ms. Smith to solicit bids relating to the repair and operation of the Community Electronic Sign (e-sign). Ms. Smith then confirmed that all water fountain installations in the District were complete.

Director Bennett then stated that there was a fence on District property along Highway 183A that had holes in it and asked if the Board would like to replace or repair the fence. Director Roberts stated that the Board should be cognizant of environmental considerations in repairing the fence. Director Bennett volunteered to bring back some options relating to the fence and stated that the Maintenance and Engineering Subcommittee could provide an inventory of all signs in the District.

Director Roberts stated that the Board would discuss District parks and facilities. Director Koenig stated that the District had received a request from the Block House Creek Swim Team (Tidal Waves) to store their team trailer at the Jumano Community Center, much like the Boy Scouts do. After discussion, upon motion from Director Koenig and second by Director Bennett, the Board voted unanimously to approve the request from the Block House Creek Swim Team to store their team trailer at the Jumano Community Center.

Director Roberts then stated that the Board would discuss disc golf in the District. Director Koenig stated that he was in favor of temporarily implementing a park rule that provided for a ban on temporary baskets in the District parks. However, he stated that he also wants to find a permanent solution for disc golf in the District. He then noted that making progress on disc golf in the District was getting difficult due to misinformation about disc golf on social media. Director Koenig then stated that he would like to work with Justin Crowe, a District resident, to find a solution for disc golf in the neighborhood. He reiterated that he wants a safe, happy



solution. Director Roberts stated that her primary consideration relating to disc golf was safety. She reiterated that she supports disc golf, but that she wants it done safely. Director Roberts suggested that the Board consult with HouckDesigns on possible locations for a disc golf microcourse in the District and to evaluate the safety issues implicated for such locations. Mr. Abbott stated that he would be happy to work with John Houck to identify locations for a safe microcourse. Director Bennett supported reaching out to HouckDesigns for such an evaluation. He also added that he agreed with Director Koenig's comments and that he would like to work with Justin Crowe on identifying a potential site for a microcourse. After Board Members voiced concerns about objectivity relating to evaluating locations for a microcourse, Mr. Abbott stated that all parties respect John Houck and that HouckDesigns ought to be able to operate independently. Director Logan supported the notion of hiring HouckDesigns, but noted that it was extremely important that HouckDesigns be able to operate objectively and without outside input. Director Roberts proposed that Mr. Abbott contact HouckDesigns to gauge their interest in working for the District. She then stated that she hoped that disc golfers would respect the homes that had been negatively impacted by disc golf play in the past. She stated that the Board did not want division and that she hoped that a consensus solution could be discovered. After discussion, upon motion by Director McMullen and second by Director Koenig, the Board voted unanimously to: direct Mr. Abbott to contact HouckDesigns and to engage them to undertake an evaluation of locations in the District for possible microcourse locations; approve up to \$4,000 for fees relating to the evaluation of microcourse locations by HouckDesigns; and for the Disc Golf Subcommittee to work with Justin Crowe regarding disc golf in the District going forward. Director Roberts stated that the Board could hold a special meeting on disc golf in the near future, as necessary.

Director Logan noted that it was 10:30 p.m. Upon motion by Director Roberts and second by Director McMullen, the Board voted unanimously to continue the time allotted for the meeting until 11:00 p.m.

Director Roberts then stated the Board would consider the Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges. Ms. Smith stated that the existing reservation policy for Luther Chance Field was "first come, first served." She stated that she had discussed the policy with different youth sports coaches and suggested that "available timeslots" be available for reservation and that no practices be allowed on Saturdays and Sundays, as described in the Memorandum regarding rule change for reserving sports field attached **Exhibit "U"**. Director Bennett expressed support for the "timeslot" proposal. After discussion, upon motion by Director McMullen and second by Director Bennett, the Board voted unanimously to amend the rules to establish "timeslots" and to prohibit practices on Saturday and Sunday.

Director McMullen then requested that the Board consider the other rule changes suggested by Ms. Smith, including the temporary ban on temporary baskets for disc golf in District parks and the number of allowable invited guests in District parks. Director Logan moved to table the items until a future meeting. There was not a second for her motion. Director McMullen stated that he supported tabling the rule change relating to guests in District parks. He then suggested that temporary and permanent baskets for disc golf be temporarily prohibited in District parks, as described as "New Item 14" in the Memorandum regarding rule change for playing disc golf in MUD-owned parks and properties attached **Exhibit "V"** (the "*Temporary Disc Golf Prohibition*"). After discussion, upon motion by Director McMullen and second by Director Logan, the Board voted unanimously to adopt the Temporary Disc Golf Prohibition until March 24, 2021.

Director Roberts stated that the Board would next discuss the newsletter, water bill inserts, website and District-wide calendar. Ms. Smith stated that she was working with Priority to include spring landscaping advice in the next newsletter.

Director Roberts stated that the Board would next receive the report from and directives to Armbrust & Brown, PLLC. Mr. Abbott confirmed that all of his directives were complete. He then reviewed the MSRB Rule G-10 and Rule G-42 disclosure statements from the District's financial advisor attached as **Exhibit "W"** and the cybersecurity training program requirements for local government employees, including the June 14 deadline to complete training.

Director Roberts stated that the Board would consider the review of the Code of Ethics and Financial Investment Policies, including the Resolution Confirming Annual Review of Code of Ethics, Travel, and Professional Services Policy and Financial Investment Policy and Adopting Updated List of Qualified Brokers. Mr. Abbott reviewed the resolution with the Board, noting that no changes from the prior version were being recommended except for the update to the list of qualified brokers. After discussion, upon motion by Director Bennett and second by Director Logan, the Board voted unanimously to approve the Resolution Confirming Annual Review of Code of Ethics, Travel, and Professional Services Policy and Financial Investment Policy and Adopting Updated List of Qualified Brokers attached as **Exhibit "X"**.

Director Roberts stated that the Board would next consider the review of Written Procedures for Post Bond Issuance Federal Tax Compliance, including Resolution Confirming Annual Review. Mr. Abbott addressed the Board and stated that these procedures would likely evolve over time to keep up with underlying regulatory changes but that the District's bond counsel was not recommending any revisions at this time. After discussion, upon motion by Director Logan and second by Director Bennett, the Board voted unanimously to approve the Resolution Confirming Annual Review of Written Procedures for Post Bond Issuance Federal Tax Compliance attached as **Exhibit "Y"**.

Mr. Abbott then reviewed the renewal of the Towing and Property Sign Agreement with Excellence in Towing (dba Triton Towing) attached as **Exhibit "Z"**. After discussion, upon motion of Director Bennett and second Director Logan, the Board voted unanimously to approve the Towing and Property Sign Agreement.

Director Roberts then directed Mr. Abbott to review and confirm the meeting notes attached as **Exhibit "AA"**.

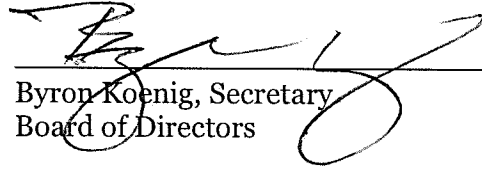
Director Roberts stated that the Board would next discuss the Board's future meeting schedule and agenda items. Mr. Abbott confirmed the next meeting of the Board of Directors would occur on February 24, 2021.

There being no further items to come before the Board, upon motion by Director Bennett and second by Director Koenig, the Board voted unanimously to adjourn the meeting.

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[SIGNATURE PAGE TO JANUARY 27, 2021 MINUTES]

  
Byron Koenig, Secretary  
Board of Directors

Date: 2-24-21