

BLOCK HOUSE MUNICIPAL UTILITY DISTRICT

June 23, 2021

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, June 23, 2021.**

THIS MEETING WILL BE HELD VIA TELEPHONE CONFERENCE CALL PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION. MEMBERS OF THE BOARD OF DIRECTORS MAY PARTICIPATE IN THE TELEPHONE CONFERENCE AT 2600 BLOCK HOUSE DRIVE SOUTH, LEANDER, TEXAS.

MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF DIRECTORS DURING THE MEETING VIA TELEPHONE OR AT 2600 BLOCK HOUSE DRIVE SOUTH, LEANDER, TEXAS, WHERE STANDARD HEALTH PROTOCOLS PUBLISHED BY GOVERNOR GREG ABBOTT RELATING TO COVID-19, INCLUDING SOCIAL DISTANCING, WILL BE OBSERVED. THE TOLL-FREE DIAL IN NUMBER FOR THE MEETING IS 1-888-510-5505, AND THE PARTICIPANT CODE IS 199914. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING.

AN ELECTRONIC AGENDA PACKET FOR THE MEETING IS AVAILABLE AT THE FOLLOWING LINK:

<https://abaustin.sharefile.com/share/view/sd538f44a2d14aa28/fo095c57-73f7-4955-ba1c-c1ea257bde61>

THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THE SAME LINK SPECIFIED ABOVE.

ANYONE SPEAKING DURING THE MEETING SHOULD IDENTIFY THEMSELVES CLEARLY PRIOR TO SPEAKING.

The following matters may be considered and acted upon at the meeting:

Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
GENERAL	
1. Citizens' communications;	Informational
2. Report from BHC Owners Association;	Informational

CONSENT ITEMS		
<i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>		
3.	Minutes of May 26, 2021 regular meeting;	Decision
CORONAVIRUS PROTOCOLS		
4.	Emergency coronavirus preparedness and protocols, including:	Informational
	(a) Authorizing General Manager to take further action in response to evolving conditions;	Decision
SECURITY		
5.	Monthly report from Williamson County Sheriff's Office;	Informational
RESTRICTIVE COVENANT ENFORCEMENT		
6.	Restrictive covenant enforcement, including:	Informational
	(a) Report from Restrictive Covenant Subcommittee;	Informational
	(b) Report from and directives to Community Association Management, Inc.;	Informational
	(c) Pending or contemplated litigation;	Informational
FINANCIAL		
7.	Bookkeeping matters, including:	Informational
	(a) Report from Financial Subcommittee;	Informational
	(b) Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
	(c) Payment of bills and invoices;	Decision
	(d) Fund transfers;	Decision
	(e) Investments;	Decision
	(f) Resolution Adopting Amended Budget;	Decision
	(g) Timing of late fees (Director Logan);	Decision
POOLS		
8.	Pool operations, maintenance, repairs and management, including:	Informational
	(a) Report from Pools Subcommittee, including:	Informational
	(1) Repairs to Tumlinson Pool slides;	Informational
	(b) Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
	(c) Update on pool permit;	Informational

LANDSCAPING		
9.	Landscape maintenance, including:	Informational
	(a) Report from Parks Subcommittee;	Informational
	(b) Report from and directives to Priority Landscapes, LLC;	Informational
	(c) Proposal for fence line clearing at Chardonnay Crossing and Jordan Cove (Proposal #383);	Decision
	(d) Proposal for fallen dead tree removal at 2700 North Walker (Proposal #387);	Decision
	(e) Proposal for Scottsdale Drive entry renovation (Proposal #388);	Decision
	(f) Proposal for disc golf parking pad in Jumano Park (Proposal #389);	Decision
	(g) Proposal for Jumano disc golf course clearing – Phase 2, detailed removal (Proposal #390);	Decision
WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE		
10.	District operations, including:	Informational
	(a) Report from and directives to Crossroads Utility Services, LLC;	Informational
	(b) System maintenance and repairs;	Informational
	(c) Write-offs;	Decision
	(d) Proposal from Crossroads Utility Services, LLC for sample stations at 1104 Bordeaux Drive and 14803 Snelling Drive;	Decision
GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE		
11.	General management, including:	Informational
	(a) Report from and directives to General Manager;	Informational
	(b) Requests for use of facilities, including:	Informational
	(1) Request for use of facilities and waiver of fees from BHC Owners Association Recreation Committee for use of Tonkawa Park on the 4 th of July;	Decision
	(c) Website update;	Informational
	(d) Purchase of office furniture;	Decision
	(e) Proposal from Hot Dog Marketing for layout of District newsletter;	Decision
12.	Engineering matters, including report from and directives to Gray Engineering, Inc.;	Informational
13.	Property maintenance, repairs and replacements, including:	Informational
	(a) Report from Maintenance and Engineering Subcommittee on current projects;	Informational

14.	Cedar Park Fire Department “Calls for service” log;	Informational
15.	Report from Texas Disposal Systems, Inc.;	Informational
16.	Report from Water/Environmental Subcommittee;	Informational
17.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
18.	America’s Water Infrastructure Act of 2018 compliance, including:	Informational
	(a) Risk and Resiliency Assessment report prepared by Jones & Carter, Inc., including authorizing Jones & Carter, Inc. to certify completion of risk and resiliency assessment;	Decision
19.	District parks and facilities, including:	Informational
	(a) Disc golf, including report from Disc Golf Subcommittee;	Informational
	(b) Proposed use of Proposition A bond funds;	Informational
	(c) Proposal from Hitchcock Design regarding creating a master plan for the future Jumano Recreation Center and bathrooms at Tonkawa Park;	Decision
	(d) Utility easement behind homes on St. Genevieve Drive (Director McMullen);	Informational
COMMUNICATIONS / MEDIA		
20.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
	(a) Report from Communications Subcommittee;	Informational
LEGAL		
21.	Report from and directives to Armbrust & Brown, PLLC;	Informational
OTHER DISCUSSION / ACTION ITEMS		
22.	Code of Ethics, Travel and Professional Services Policy;	Informational
23.	Miscellaneous and Board/Subcommittee directives;	Informational
24.	Review of Meeting Notes;	Informational
25.	Future Board meetings/agenda items, including special meetings.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District’s attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)



Erin Brown Littlefield

Attorney for the District

Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.