

**BLOCK HOUSE MUNICIPAL UTILITY DISTRICT**

**November 17, 2021**

TO: THE BOARD OF DIRECTORS OF BLOCK HOUSE MUNICIPAL UTILITY DISTRICT AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Block House Municipal Utility District will hold a regular meeting at **6:30 p.m.** on **Wednesday, November 17, 2021**, at 2600 Block House Drive South, Leander, Texas. The following matters may be considered and acted upon at the meeting:

**PLEASE NOTE: Public comments will be accepted only during designated portions of the Board meeting. Comments from the floor will not be accepted during the business portion of the Board meeting. Citizens wishing to address the Board must complete the citizens' communication form provided at the entrance to the meeting room, so they may be recognized to speak.**

**The meeting will be preceded by the U.S. Pledge of Allegiance and a moment of silence or prayer.**

*Board member announcements and agenda prioritization requests may be considered at the beginning of the meeting.*

**Note: Matters on which Board action is anticipated are noted as "Decision". Matters on which Board action is not anticipated are noted as "Informational". Such notations are intended as a guide to facilitate the conduct of the meeting based on information available at the time that this agenda was finalized and are not binding. The Board reserves the right to take action on any of the following matters.**

<u>AGENDA</u>	<u>ANTICIPATED ACTION</u>
<b>GENERAL</b>	
1. Citizens' communications;	Informational
2. Report from BHC Owners Association;	Informational
<b>CONSENT ITEMS</b> <i>(These items may be approved collectively or individually. Any of these items may be pulled for discussion upon the request of any Board member.)</i>	
3. Minutes of October 27, 2021 regular meeting;	Decision
<b>SECURITY</b>	
4. Monthly report from Williamson County Sheriff's Office;	Informational
<b>RESTRICTIVE COVENANT ENFORCEMENT</b>	
5. Restrictive covenant enforcement, including:	Informational
(a) Report from Restrictive Covenant Subcommittee;	Informational
(b) Report from and directives to Community Association Management, Inc.;	Informational

(c)	Pending or contemplated litigation;	Informational
<b>FINANCIAL</b>		
6.	Bookkeeping matters, including:	Informational
(a)	Report from Financial Subcommittee;	Informational
(b)	Report from and directives to Municipal Accounts & Consulting, L.P.;	Informational
(c)	Payment of bills and invoices;	Decision
(d)	Fund transfers;	Decision
(e)	Investments;	Decision
(f)	BBVA/PNC Bank merger, including authorizing negotiation and execution of any documents, resolutions, or other account related materials required or necessary in connection therewith, including:	Decision
(1)	Secretary's Certificate and Resolutions Regarding Lock Box Clearing Account;	Decision
<b>POOLS</b>		
7.	Pool operations, maintenance, repairs and management, including:	Informational
(a)	Report from Pools Subcommittee, including:	Informational
(1)	Repairs at Apache Pool;	
(b)	Report from and directives to Lifeguard 4 Hire, L.L.C.;	Informational
(c)	Application to Reserve Pool for Private Party - Exhibit "A-1" to Order Establishing Rules and Regulations Governing Recreational Facilities and Related Fees and Charges;	Decision
<b>LANDSCAPING</b>		
8.	Landscape maintenance, including:	Informational
(a)	Report from Parks Subcommittee;	Informational
(b)	Report from and directives to Priority Landscapes, LLC;	Informational
(c)	Proposal for disc golf trail improvement between #4 basket and #5 tee (Proposal #741);	Decision
<b>ENGINEERING / DEVELOPMENT</b>		
9.	Engineering matters, including report from and directives to Gray Engineering, Inc., including:	Informational
(a)	Fence project;	Informational
<b>WATER AND WASTEWATER OPERATIONS, UTILITIES and MAINTENANCE</b>		
10.	District operations, including:	Informational
(a)	Report from and directives to Crossroads Utility Services, LLC;	Informational

(b)	System maintenance and repairs;	Informational
(c)	Write-offs;	Decision
<b>GENERAL MANAGEMENT, ENGINEERING, PARKS, FACILITIES and MAINTENANCE</b>		
11.	General management, including:	Informational
(a)	Emergency coronavirus preparedness and protocols, including:	Decision
(1)	Authorizing General Manager to take further action in response to evolving conditions;	Decision
(b)	Report from and directives to General Manager;	Informational
(c)	Requests for use of facilities;	Informational
(d)	Recommendation regarding consolidation of subcommittees;	Decision
12.	Property maintenance, repairs and replacements, including:	Informational
(a)	Report from Maintenance and Engineering Subcommittee on current projects;	Informational
13.	Cedar Park Fire Department "Calls for service" log;	Informational
14.	Report from Texas Disposal Systems, Inc.;	Informational
15.	Report from Water/Environmental Subcommittee;	Informational
16.	Storm Water Management Program (SWMP) under TPDES General Permit TXR040000;	Informational
17.	District parks and facilities, including:	Informational
(a)	Disc golf, including:	Informational
(1)	Report from Disc Golf Subcommittee;	Informational
(2)	Disc golf rules;	Informational
(b)	Trash bin for Jumano Park (Director Logan);	Decision
<b>COMMUNICATIONS / MEDIA</b>		
18.	Newsletter, water bill inserts, website and District-wide calendar, including:	Informational
(a)	Report from Communications Subcommittee;	Informational
(b)	Proposal from Triton Consulting Group, LLC for website, social media, newsletter, and any and all communications (Director Roberts);	Decision
<b>LEGAL</b>		
19.	Report from and directives to Armbrust & Brown, PLLC;	Informational
20.	Telephonic or video streaming of District Board meetings;	Decision
21.	Cell phones for Directors for District use;	Decision
22.	Information Technology Services Agreement;	Decision

23.	Joint Use Agreement for Community Electronic Sign (expires November 30, 2021);	Decision
24.	Renewal of general liability, automobile liability, errors and omissions (public officials) liability, law enforcement liability, workers' compensation, real and personal property, boiler and machinery, mobile equipment, and cyber liability insurance;	Decision
<b>OTHER DISCUSSION / ACTION ITEMS</b>		
25.	Consultant evaluation – General Manager, including review of General Management Services Agreement;	Informational
26.	Code of Ethics, Travel and Professional Services Policy;	Informational
27.	Miscellaneous and Board/Subcommittee directives;	Informational
28.	Review of Meeting Notes;	Informational
29.	Future Board meetings/agenda items.	Informational

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073); discussing personnel matters (Section 551.074); discussing security personnel or devices (Section 551.076); and discussing information technology security practices (Section 551.089). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.

(SEAL)




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Attorney for the District

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Block House Municipal Utility District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Armbrust & Brown, PLLC at (512) 435-2300 for additional information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas program at (800) 735-2988.