## BLOCK HOUSE MUNICIPAL UTILITY DISTRICT MINUTES OF BOARD OF DIRECTORS' MEETING

February 22, 2023

THE STATE OF TEXAS

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COUNTY OF WILLIAMSON

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A meeting of the Board of Directors of Block House Municipal Utility District was held on February 22, 2023, at 2600 Block House Drive South, Leander, Texas. The meeting was open to the public and notice was given as required by the Texas Open Meetings Act. A copy of the Certificate of Posting of the Notice is attached as **Exhibit "A"**.

The roll of the members of the Board of Directors was called, as follows:

Ursula Logan - President
David Shoemaker - Vice President
Robert Young - Secretary

Cecilia Roberts - Assistant Secretary

David Johnson - Treasurer

All of the Directors were present, except Director Johnson, thus constituting a quorum. Also present at the meeting were: Taylor Kolmodin of Municipal Accounts & Consulting, L.P. ("<u>MAC</u>"); Lisa Torres of Crossroads Utility Services, LLC ("<u>Crossroads</u>"); Tom Davis and Eric Deesner of Lifeguard4Hire ("<u>L4H</u>"); Deputies Lovato and Boggs of the Williamson County Sheriff's Office ("<u>WCSO</u>"); Olinda Ramirez of Priority Landscapes ("<u>Priority</u>"); Sandy Martin of the BHC Owners Association ("<u>OA</u>"); Lauren Smith of Public Finance Group, LLC; Karel Kozuh of Violet Crown Management, LLC; Michael Theone of Civil and Environmental Consultants, Inc.; David Gray of Gray Engineering; David Wood of Boy Scouts of America (North Shore District); Chris Stanfield, Stu McMullen, Jacob Murray, and James Murray, residents of the District; and Sean Abbott of Armbrust & Brown, PLLC ("<u>A&B</u>").

Director Logan called the meeting to order at 6:31 p.m. and welcomed those present. She announced that public comments were taken during designated portions of the meeting only and asked that anyone who wished to address the Board complete a Community Comment form. Following the Pledge of Allegiance to the U.S. flag, the Board and those present at the meeting observed a moment of silence or prayer. Director Logan noted that the meeting was being videotaped and requested that Board members and consultants limit "side discussions" as they diminished the quality of the recording.

Director Logan then stated that the Board would receive citizens' communications. Mr. McMullen addressed the Board and thanked the District for its efforts to assist with brush clean up after the winter storm. He noted that there were several sidewalks and rights-of-way that he felt still needed attention after the winter storm and questioned whether remediation efforts were properly prioritized. He also expressed some concern at the cost to the District for the efforts undertaken to remediate the winter storm. He concluded by inquiring as to whether the Board intended to move forward with the issuance of a park and recreation bond. Director Logan then noted that the Board intended to have a special meeting soon to discuss such considerations.

Ms. Martin addressed the Board and confirmed that she was speaking as a citizen and not on behalf of another group. She thanked the Board of Directors for their assistance in organizing brush pickup efforts after the winter storm. She then stated that it took 30 days for her to receive her last utility bill in the mail from the District. She noted that it was the second month in a row for such a slow delivery. Ms. Martin then noted that the WCSO had only written four speeding tickets in the District and stated that she thought drivers were speeding in the neighborhood. She encouraged the consideration of a sign in the District to alert drivers to their speed. **Director Logan then directed the PR/Communications Subcommittee to work with Williamson County to explore the installation of such a sign in the District.** 

Mr. James Murray then addressed the Board and confirmed that he and Jacob Murray had been assisting in the efforts to clear brush from the neighborhood. They then collectively offered to continue such assistance and suggested that they could further benefit the District if they were granted additional access to the District's parks. Director Logan directed the Amenities Subcommittee to evaluate the current state of winter storm considerations in the District's parks in the context of the request.

Director Logan stated that the Board would next consider approving the minutes of the January 25, 2023 regular meeting. Mr. Abbott noted that the minutes should be amended to reflect that Ms. Martin merely encouraged residents to attend a City of Cedar Park (the "City") meeting relating to the Nebraska Furniture Mart project and to advocate on issues as they chose and not necessarily to encourage that they speak either for or against any specific measures. Director Young then proposed that the minutes be amended to confirm that Beverley Stone's comments were received via email and not in person. Director Young also noted that during the operator's report at the January 25<sup>th</sup> meeting, Director Roberts had stated that the City required backflow preventers to be installed on all homes in the District. He then suggested that the minutes by amended to reflect this statement. After discussion, upon motion by Director Shoemaker and second by Director Young, the Board voted 4-0 to approve the minutes, as amended.

Director Logan stated that the Board would next receive a presentation from Nebraska Furniture Mart in relation to the project in the space between New Hope Road and the District and recognized Mr. Kozuh, who confirmed that he was appearing at the meeting on behalf of the Nebraska Furniture Mart project. Mr. Kozuh confirmed that Nebraska Furniture Mart had listened to all of the concerns expressed by Block House residents at the City meetings, including those related to noise and light concerns. He noted that the project would not rely on utility service from the District and confirmed that the City would provide such services independent of the District's facilities. Mr. Young then stated that he had attended an OA event where representatives of Nebraska Furniture Mart had made a presentation. He noted that the majority of truck traffic would be diverted to Avenue of the Stars and a new driveway to access the project site. Mr. Kozuh stated that conversations with the City had primarily focused on land use and zoning and noted that, from a macro perspective, the goal was to remove traffic from New Hope Drive. Director Roberts then noted that the City owned the HEB Center property and that she would like for a traffic barrier to be installed along that property, in addition to what would be installed on the Nebraska Furniture Mart tract. Mr. Kozuh noted that, as the City owned the HEB Center property, the City would need to make such a decision.

Director Roberts then expressed concern regarding trucks making late night deliveries and specifically wondered about delivery noises that late at night. She noted this could affect the quality of life of Block House residents in close proximity to the loading docks. Mr. Kozuh noted that the sound barrier in place would be ten feet tall and that there would be at least a 30-foot buffer between the neighborhood and the developed portion of the Nebraska Furniture Mart tract.

Director Shoemaker then inquired about the maintenance of the 30-foot buffer strip on a go-forward basis. Mr. Kozuh assured Director Shoemaker that the developer of the tract had historically undertaken meticulous maintenance of its properties. He noted that the developer intended to have a similar plan of maintenance for the Nebraska Furniture Mart tract after development.

Director Logan then noted that there had been some back and forth with the City's Planning and Zoning Commission regarding the 30-foot buffer. She confirmed that she was also concerned about noise and sound. She further noted that the Town Center development, on the opposite side of New Hope Drive from Block House, desired that the buffer be situated so that development actually occurred closer to Block House. She then noted that not all Block House residents had received notice of the proposed rezoning of the Nebraska Furniture Mart tract. Director Logan then stated that every person living in Block House would be impacted by the development of the Nebraska Furniture Mart tract and that they all deserved to receive any additional notices undertaken relating to the project.

Director Roberts then noted that the same development group had undertaken a similar development in The Colony in the Dallas area. Upon question from Director Roberts, Mr. Kozuh stated that he could not say with certainty how close The Colony project was to residential homes. Mr. Kozuh confirmed that there was a residential neighborhood in close proximity to The Colony project. Director Shoemaker then noted that The Colony project had received a tax incentive, based upon Chapter 351, Texas Tax Code. Mr. Kozuh acknowledged the incentive and noted that a hotel had yet to be constructed in the project and, thus, the incentive had not been triggered.

Upon question from Director Roberts, Mr. Kozuh noted that a traffic impact analysis study (the "<u>TIA</u>") was underway and would evaluate traffic mitigation. Mr. Kozuh confirmed that the developers had hired a well-qualified traffic consultant and that they would be working with the Central Texas Regional Mobility Authority (the "<u>CTRMA</u>") to finalize the TIA. Upon question from Director Roberts, Mr. Kozuh noted that they were required to work with the CTRMA to demonstrate that they would not be impeding traffic on Highway 183A.

Upon question from Director Shoemaker, Mr. Kozuh stated that he was not aware as to whether any Chapter 312, Texas Tax Code, abatements would be associated with the Nebraska Furniture Mart project. Director Shoemaker then asked if there would be a buffer on the western edge of the Nebraska Furniture Mart tract and inquired as to how many multi-family units would be constructed on the Nebraska Furniture Mart tract. Mr. Theone stated that the maximum number of multi-family units constructed on the tract would be 1,300. He then noted that buffers were intended to address issues of compatibility and noted that, typically, a city would not want to intentionally require a buffer that would serve as a pedestrian impediment.

Director Logan then voiced concerns about the effect of the Nebraska Furniture Mart development on the people of Block House, noting that the District's parks were private. She also noted that other recent developments within proximity of the District, including the Hot Spot and the HEB Center, had willingly worked with the District to address quality of life issues impacted by the new developments. She further noted that it was important that the voices of Block House residents be heard through the process. Director Young noted that Block House residents were likely to be more affected by the development than any other Cedar Park residents. Mr. Kozhu confirmed that the staff of Cedar Park had been very cognizant of the Block House residents through the entirety of the process.

Director Logan then noted that the City Council of Cedar Park was scheduled to consider the zoning change for the Nebraska Furniture Mart tract at its February 23, 2023 meeting. She encouraged residents to attend the meeting and represent the neighborhood.

Director Logan then recognized Ms. Martin for purposes of receiving a report from the OA. Ms. Martin distributed a proposed schedule of OA events, attached as **Exhibit "B"**. She noted that the Kite Festival planned for March 18, 2023 and the Shred Day planned for April 1, 2023. She confirmed that the OA would like to reserve Tonkawa Park for both events. After discussion, upon motion by Director Roberts and second by Director Shoemaker, the Board voted 4-0 to approve the OA's use of Tonkawa Park for the planned March 18 and April 1 events.

Director Logan stated that the Board would next receive a report from WCSO and recognized Deputy Lovato. Deputy Lovato noted that everything was still running smoothly. He noted that one of the WCSO deputies serving Block House had been injured and that another deputy was moving. He confirmed that he had two new deputies interested in providing off-duty services to the District. Director Logan directed the PR/Communications Subcommittee to work with the WCSO to address speeding in the District, including in school zones and on Scottsdale Drive. Director Young then stated that he had been reviewing the District's park rules and that it would be imperative to confirm that the park rules and related WCSO enforcement of such rules were aligned. He indicated that it would be helpful to understand what was conveyed to WCSO deputies when they started patrolling in Block House. Mr. Abbott reminded the Board that, pursuant to the request of Williamson County, the District now consulted with each WCSO deputy providing off-duty services in the District. He confirmed that new contracts would need to be executed with the new WCSO deputies undertaking work in the District and that the District would also need to receive formal termination of the existing contracts from any WCSO deputies who no longer desired to provide off-duty services in the District. He confirmed that his office would work with Deputy Lovato to undertake such actions on a go-forward basis. The Board directed Mr. Abbott to undertake such actions and for Director Logan to execute agreements with the new WCSO deputies at the appropriate time.

Director Logan then stated that she had received an email from Dave Wood with Cubmaster Pack 171 with a request to host an orienteering course event, attached as **Exhibit "C"**. Mr. Wood thanked the Board for its time and noted that the proposed orienteering event would be a community event, open to all, and geared towards elementary school students. He stated that it would be a "low impact" event on the District's parks. Mr. Wood noted a preference to have the event on April 22 and Director Logan noted that there was already an event scheduled in the District that day. Upon question from Director Roberts, Mr. Wood noted that the event would be a single-day event. Upon question from Director Shoemaker, Mr. Wood stated that they'd like to utilize the greenbelt on the creek and intended to have different courses for different age levels. Upon question from Director Logan, Mr. Wood confirmed that Cubmaster Pack 171 was fully insured. After discussion, upon motion by Director Roberts and second by Director Young the Board voted 4-0 to approve the event, subject to execution of a liability form by Cubmaster Pack 171. **The Board then directed Ms. Torres to work with Mr. Wood to finalize a date that worked for both parties.** 

Director Logan then stated that the Board would discuss the District's social media policy. Mr. Abbott reviewed the updated draft of the social media policy, noting that all of the comments he had received from Board members were included in the redlined draft in the packet. Director Roberts stated that, out of respect for quorum considerations, she did not think that Directors should be posting on District matters. Director Young noted that comments were typically turned off on District social media posts, but that comments had been turned on to encourage resident

interaction on posts relating to the winter storm clean-up. Director Young noted that a "comments on" policy would be helpful during emergencies and suggested the inclusion of such in the policy. The Board directed Mr. Abbott to updated the policy in accordance with Director Young's recommendation and to include the policy on the agenda for the Board's next meeting for final consideration.

Director Logan stated that the Board would next discuss transparency at Board meetings, including utilizing video conferencing or telephonic technology. Ms. Torres confirmed that she continued to work with AT&T relating to internet service to the Walker House. She confirmed that she was making progress and that it might be possible for AT&T and the District to share in the costs relating to upgrading service to the Walker House.

Director Logan then stated that the Board would discuss the resident survey. She noted that the survey would be included on the agenda for the Board's special meeting planned for March 8, 2023. Director Roberts stated that she favored a third party group being engaged by the District to undertake the resident survey. She also stated that it would be beneficial to have a third party group assist in the drafting of the District newsletter. Director Young suggested that the Board solicit recommendations from residents on what should be included in the survey. The Board then directed Ms. Torres to undertake efforts via email and social media to solicit resident input on the resident survey.

Director Logan then stated that the Board would discuss restrictive covenants. Director Shoemaker noted that the Restrictive Covenants Subcommittee did not meet in February and suggested tabling the item. The Board agreed and the item was tabled.

Director Logan stated that the Board would next receive the bookkeeper's report and recognized Ms. Kolmodin. Ms. Kolmodin presented the check register, attached as **Exhibit "D"**, and the supplemental check register, attached as **Exhibit "E"**. Ms. Kolmodin reviewed the two proposed fund transfers and recommended approval. After discussion, upon motion by Director Shoemaker and second by Director Young, the Board voted 4-0 to approve payment of the bills and invoices and the fund transfers, as presented.

Director Logan stated that the Board would next discuss winter storm considerations and recognized Crossroads, Priority, Certified Arbor, and Dig Dug Construction, LLC for their efforts to assist the District after the winter storm. She stated that the District was in "amazing" shape, all things considered. Director Young echoed Director Logan's statements, noting that there had been a lot of juggling, but that they had accomplished a lot. Director Young stated that he would like to establish a plan for going forward, whereby if there was a similar event, residents could rely on the District to undertake branch and limb collection. He confirmed that he desired to assist residents in this manner for "as long as it takes." Director Roberts expressed concern about safety considerations in the aftermath of the winter weather event. She clarified that she wanted the District to be extremely cognizant of safety considerations. She noted that residential drop-off events need to be well coordinated. At the request of Director Roberts, Mr. Abbott provided a brief overview of premise liability at the District's parks.

Director Shoemaker stated that an emergency plan is prudent, but that the District needed to have an established plan in place that gives careful consideration to fiscal matters. He also favored the memorialization of such a plan, as suggested by Director Young. Director Logan agreed and noted that the City had experienced some issues with its recovery efforts. She also supported memorializing a plan around weather-related emergency management. Director Young then directed Ms. Torres to draft a "post mortem" to confirm the lessons learned and best practices established as a result of the winter weather event.

Director Roberts agreed that the District should establish a plan and suggested that David Gray provide input to such a plan. The Board then directed Mr. Abbott to send a copy of the District's Emergency Response Plan to Ms. Torres.

Ms. Torres then briefly discussed disaster response and the winter weather event. She noted that the City of Round Rock was paying truck operators \$7K to \$10K per day to pick up branches in the City of Round Rock neighborhoods. She noted that the efforts were being tracked via GPS devices. She stated that the District was effectively a small city and that Priority and Certified Arbor had designed teams to deal with designated zones of the District. Ms. Torres further explained to the Board that, due to its size, Tumlinson Park had been particularly challenging to deal with. She noted that, at 98 acres, Jumano Park was similarly challenging. Director Young stated that the City of Round Rock plan shifted too much fiscal burden to the taxpayers and that he favored the community-oriented approach of Block House.

Director Logan stated that the Board would next receive a report from L4H and recognized Mr. Davis, who introduced Eric Deesner to the Board. Mr. Davis confirmed that Mr. Deesner would be serving as the new aquatic director at Block House pools and noted that he brought significant experience to the table. Upon question from Director Young, Ms. Torres confirmed that the District's pools were on schedule to open on time.

Director Logan then stated that the Board would receive a report from Priority and recognized Ms. Ramirez. Ms. Ramirez reviewed her report attached as **Exhibit "F"**. She confirmed that Priority continued to undertake its typical maintenance around the District in addition to the work relating to the winter weather. She confirmed that Priority would be "staffing up" with its typical seasonal help in April. Director Roberts noted the Easter egg hunt that would be held in Tonkawa Park and requested that Priority undertake ant control, where appropriate. Ms. Torres confirmed that she would work with Priority to ensure such actions were undertaken.

Director Logan stated that the Board would next receive a report from the Amenities Subcommittee and recognized Ms. Torres, who presented the proposal from DigDug Construction, LLC for removal and repair of the Tumlinson Park playscape bridge ("<u>Estimate o89SH</u>") attached as <u>Exhibit "G"</u> and requested approval. After discussion, upon motion by Director Logan and second by Director Young, the Board voted 4-0 to approve Estimate o89SH.

Ms. Torres then presented the proposal from DigDug Construction, LLC for ice storm creek cleaning ("Estimate 7DAYN") attached as Exhibit "H" and requested approval. She noted that the estimate would provide seven days of cleaning along the Block House Creek greenbelt to deal with the aftermath of the winter storm. Director Roberts then expressed concern about the current condition of the greenbelt and the safety issues implicated with hanging limbs and branches. She expressed favor for adding signs along the greenbelt warning residents about safety issues. Director Logan then suggested that the District undertake thorough communication with District residents via social media, email, telephone, and the e-sign to warn residents of the presence of hanging limbs and trees along the greenbelts. After discussion, Director Logan motioned, and Director Shoemaker seconded to undertake the suggested communication. Director Roberts motioned to amend the motion to include permanent signage at trail entrances and Director Young seconded the amendment to the motion. The Board then voted against amending the motion 1-3, with Roberts voting "yes". Director Logan then called for a final vote on the original motion and the motion was approved by a vote of 4-0. After further discussion, upon motion by Director Shoemaker and second by Director Logan, the Board voted 4-0 to approve Estimate 7DAYN.

Ms. Torres then reported that she had received a proposal from Twin Electric Company for electrical panel and additional grounding rod at Apache Pool pump room and requested approval. She noted that when the pool was upgraded, proper electricity upgrades were not undertaken. After discussion, upon motion by Director Roberts and second by Director Shoemaker, the Board voted 4-0 to approve the proposal in an amount not to exceed \$17,000.

Director Logan stated that the Board would next receive a report from Gray Engineering and recognized Mr. Gray. Mr. Gray reviewed the engineering report attached as **Exhibit "I"**. He confirmed that he had no update regarding Pedernales Electric Cooperative's construction work in the District. Mr. Gray confirmed the necessity of the remediation and repainting of the District's tanks and reviewed the report from HOT Inspection Services attached as **Exhibit "J"**, which he noted included the 500,000 gallon ground storage tank and the 30,000 gallon hydropneumatic tank. He confirmed that the work would be best undertaken later in the calendar year and suggested that the proposal be considered in September. He then discussed the potential development along South Block House Drive and noted that he would continue to monitor the project. Director Shoemaker stated that he was concerned that the development team may have misled the Board when previously communicating with the Board on another project.

Director Logan then confirmed that she and Director Shoemaker had both attended the recent City's Planning and Zoning Commission meeting relating to the Nebraska Furniture Mart project and suggested that it would be beneficial if a subcommittee was formed, consisting of she and Director Shoemaker, to make certain representations to the City's City Council on behalf of the District Board of Directors when the zoning ordinance was considered by the Council on February 23, 2023. More specifically, she suggested that the subcommittee convey the Board's position and agreement to the City Council on the following topics relating to the Nebraska Furniture Mart development: noise, vehicular sound issue, landscaping, driveway access from the HEB Center, and increased traffic in the District attributable to the development. She then suggested that a resolution be drafted and approved relating to same. After discussion, upon motion by Director Young and second by Director Roberts, the Board voted 4-0 to approve the temporary appointment of the Subcommittee and directed Mr. Abbott to work with the Subcommittee in the drafting of a resolution.

Director Logan then stated that the Board would receive a report from Crossroads and recognized Ms. Torres. Ms. Torres reviewed the operations report attached as **Exhibit "K"**. She stated that all lab results were satisfactory and added that the water loss for the month of December was 9.21%. She added that she had no write-offs to present. Ms. Torres then confirmed that an insert would be included in the District's February utility bills regarding stormwater runoff.

Director Logan next stated that the Board would receive a report from the general manager and recognized Ms. Torres, who reviewed the general manager's report attached as **Exhibit "L"**. Ms. Torres noted that she had not received any recent requests for use of District facilities. Director Logan then discussed the role and duties of the general manager. She then thanked Ms. Torres for her diligent work during the winter weather event and noted that Ms. Torres was extremely engaged and busy during that time. She requested that Board members only contact Ms. Torres when absolutely necessary during such times to ensure that Ms. Torres could undertake her duties with maximum efficiency.

Director Logan then stated that the Board would discuss the District's Storm Water Management Program (SWMP) under TPDES General Permit TXR040000 and recognized Mr. Abbott. Mr. Abbott reviewed the Municipal Separate Storm Sewer System Permit Year 4 Dry Weather Screening Inspection Letter Report from Quiddity, attached as **Exhibit "M"**. He noted

that the report stated that several locations in the District required maintenance. Ms. Torres confirmed that she would present a proposal on behalf of Crossroads at the Board's next regular meeting.

Director Logan stated that the Board would next receive a report from the Services Subcommittee, including the issues relating to District rekeying; Tumlinson Pool guard shack and restroom repairs; and Trinity AV Solutions for District Access Control Upgrades and Additions. Director Logan confirmed that the Board had previously directed Mr. Abbott to draft a letter on behalf of the Board regarding entry through the locked gate into Jumano Park. She then stated that she had reviewed the letter and that she did not think it was the most efficient way to move forward regarding the recent unauthorized opening of the Jumano gate. She also noted that there were combination locks on the gate and that it was possible that multiple individuals now had the ability to open the gate. She directed Mr. Abbott to include a discussion item for the Jumano gate on the agenda for the District's regular March meeting. Director Young then noted that it might be necessary to install a security camera at the gate. Ms. Torres confirmed that she was still working on proposals relating to the Tumlinson Pool guard Shack and that the Trinity AV contract relating to the BRIVO system should be finalized soon.

Director Logan then stated that the Board would discuss Blue Ribbon Cooling and Heating BRM 18 Point Mini Split checklist and recognized Ms. Torres. Ms. Torres presented the proposal from Blue Ribbon Cooling and Heating ("<u>Estimate 33599190</u>") for the recommended repairs and maintenance plan, attached as <u>Exhibit "N"</u>, and ("<u>Estimate 33599309</u>") for replacement of the control board, attached as <u>Exhibit "O"</u>. After discussion, upon motion by Director Roberts and second by Director Young, the Board voted 4-o to approve Estimate 33599190 and Estimate 33599309, as presented.

Director Logan then stated the she had reviewed the Amended and Restated General Management Services Agreement and that she had also met with Ms. Torres. She confirmed that Ms. Torres currently worked on five different districts and proposed that it would be beneficial if she was exclusively dedicated to the District. Director Roberts agreed that it would be beneficial if Ms. Torres was exclusively dedicated to the District.

Director Logan then stated that the Board would discuss meeting decorum and Director engagement with consultants. She encouraged all Directors to respect Ms. Torres, as well as all of the other consultants of the District. She also noted that all consultants were busy and that email communication was often a much more efficient method of communication. Director Roberts then stated that a general manager-run district was desirable.

Director Logan stated that the Board would next discuss Subcommittee roles and authority to act on the behalf of the District and recognized Director Roberts, who requested that Mr. Abbott review the authority of the District subcommittees. Mr. Abbott stated that the general law of the State of Texas did not contemplate the formation of subcommittees by municipal utility districts. Thus, he concluded, District subcommittees had whatever authorities were granted to them by the Board of Directors. He also noted that there was no single set of rules relating to the authority of subcommittees that had been adopted by the Board.

Director Logan stated that the Board would next review meeting notes and the Board reviewed decision items discussed during the meeting.

Director Logan then stated that the Board would next discuss the Board's future meeting schedule and agenda items. Mr. Abbott confirmed that the Board's next regular meeting was scheduled for March 22, 2023.

The Board directed Mr. Abbott to make the consideration of Meeting Notes the last agenda item on each meeting agenda and he agreed to do so.

There being no further items to come before the Board, upon motion by Director Roberts and second by Director Shoemaker, the Board voted 4-0 to adjourn the meeting.

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## [SIGNATURE PAGE TO FEBRUARY 22, 2023 MINUTES]

Robert Young Secretary Board of Directors

Date: 3-22-23